

**Massachusetts Board of Home Inspectors
Regular Meeting Minutes**

Meeting of 6/8/16

Held at 1000 Washington Street, Room 1-D

Boston, MA 02118

At 9:00 a.m.

Board Members Present:

James Brock (JB), Chairman
Walter Sullivan (WS), Vice-Chairman
Michael Healy (MH), Member
Paul Balutis (PB), Member

Members of the Public Present:

Jim Mushinsky

Board Staff Present:

Robert Ferguson, Executive Director
James Murphy, Associate Executive Director
James O'Connor, Board Counsel
Milla Mello, Office Support Specialist

9:00 a.m. Meeting called to Order:

- Executive Director reviewed location of exit and restrooms. Also reviewed procedures for emergency evacuation of the premises.

Board Business:

- The Board considered the regular minutes from the meeting of March 9, 2016.

A motion was made by Mr. Balutis to accept the minutes of March 9, 2016, and the motion was seconded by Mr. Sullivan

- A motion was made by Mr. Balutis to accept the draft of a Board policy in respect to mobile homes, and the motion was seconded by Mr. Sullivan
- Board counsel advised that July 27th is tentatively the hearing date for Executive Order 562
- Mr. Healy wanted to visit other options of status of licenses during the transition period from Associate to Home Inspector. It was discussed that with the upcoming changes in e-licensing, we will inquire with the Accela team of what our options would be.

Cases, Investigative Conference:

Mr. Balutis made a motion to convene and investigative session, closed to the public pursuant to M.G.L. c. 112, §65C. Mr. Sullivan seconded and the motion passed unanimously.

During the Closed Session, the Board voted to take the following actions:

- SA-HI-16-003 Dismissed
- HI-16-007 Dismissed
- HI-15-019 Dismissed
- HI-15-014 Send to prosecutions

Mr. Vincent Kotlarz requested an educational extension based on family medical complications. A motion was made by Mr. Sullivan to grant the extension for one year, and seconded by Mr. Healey.

Returned to Open Session via a motion by Mr. Brock, which was seconded by Mr. Balutis.

11:43 AM Adjournment:

Mr. Brock moved to adjourn the meeting. Mr. Balutis Seconded. The motion passed unanimously.

Respectfully submitted by,

James Murphy, Associate Executive Director